



# **ALS / BLS / PALS FACT SHEET**

## **FOR NON-NMHS PROVIDERS**



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### **Step 1 >> Initial Contact and Payment**

Contact Renae Magana, 662-377-3421, [mmagana@nmhs.net](mailto:mmagana@nmhs.net). She will process your payment and forward your information to the course coordinator.

### **Step 2 >> Receive email from Course Coordinator**

The course coordinator will email a link with course explanation/ requirements and a skills session date list.

### **Step 3 >> Schedule a Session**

Choose the date from the skills session list that you wish to attend and communicate that to the course coordinator.

### **Step 4 >> Complete Online Portion**

Complete the online portion of the course prior to the scheduled in-person date. Forward the completion email to the course coordinator. *THIS IS YOUR TICKET INTO THE SKILLS SESSION.*

### **Step 5 >> Complete In-Person Skills Session**

Arrive at the appointed time to the skills session and complete the skills check-off with the course coordinator. The course coordinator will validate and issue your eCard and certificate of completion via email.

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## **Questions?**

For all questions regarding prices and scheduling, contact the CE department.  
ALS/ BLS Coordinator: Laken Dunahue, 662-377-3823, [laken.dunahue@nmhs.net](mailto:laken.dunahue@nmhs.net)  
PALS Coordinator: Ashley Box, 662-377-4128, [adcredle@nmhs.net](mailto:adcredle@nmhs.net)  
If leaving a voicemail, include your name, contact information, & reason for calling.