

Fast Track Orientation Information Packet

Including Overviews of:
Organizational Culture
Performance Improvement
Infection Control & Prevention
Safety
Employee Health
Legal/Compliance

April 2025



Welcome to North Mississippi Health Services

Welcome to the NMHS family!

This fast-track information packet will begin to prepare you for the important role you have with the organization. The contents are vital for meeting regulatory agency guidelines for day-to-day operations, policies, and procedures.

This fast-track packet may be supplemented in a variety of ways to complete your orientation experience in the coming days...

And again, welcome!





NORTH MISSISSIPPI
HEALTH SERVICES

STATEMENT of VALUES

MISSION

Why We Exist

To continuously improve the health of the people of our region

VISION

What We Want To Be

To be the provider of the best patient- and family-centered care and health services in America

VALUES

- **C**ompassion – Show sincere care and kindness for those I serve
- **A**ccountability – Take responsibility for my actions
- **R**espect – Treat everyone with dignity
- **E**xcellence – Achieve excellence through innovation, teamwork and doing my best
- **S**mile – Always be friendly

CRITICAL SUCCESS FACTORS

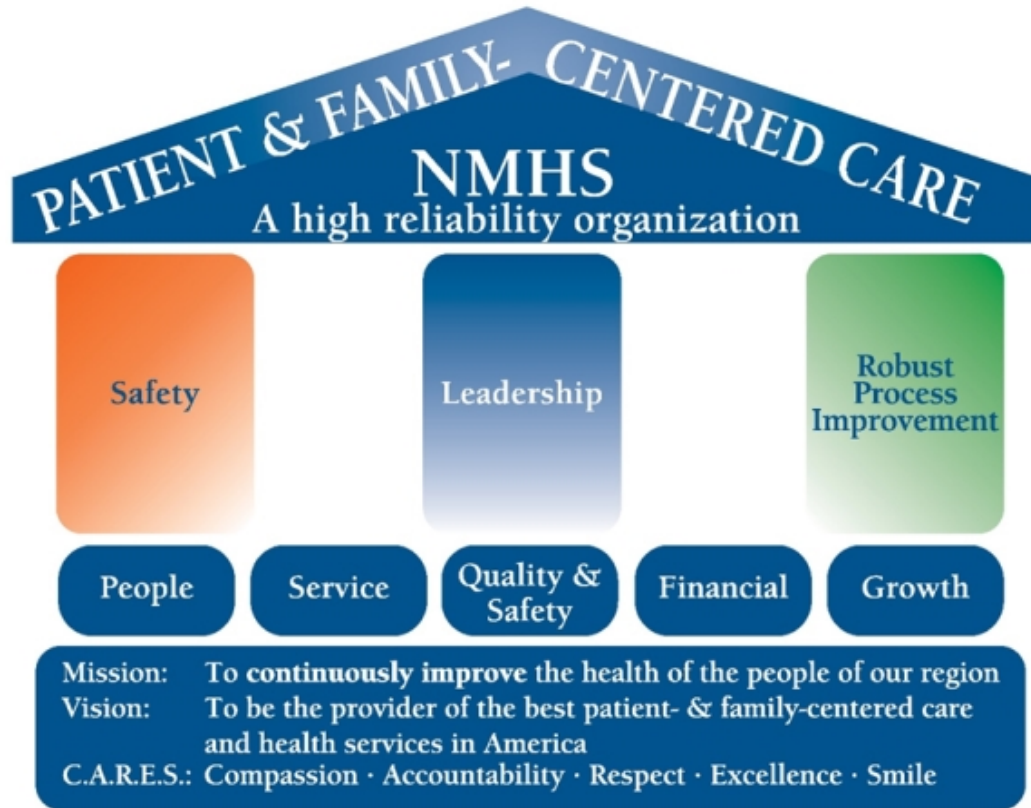
- **People** • Maintain high quality workforce
- **Service** • Improve customer service
- **Quality** • Improve prevention and health education services
 - Improve health outcomes
- **Financial** • Produce financial resources required to support mission and vision
- **Growth** • Expand access to health services

Welcome to NMHS!

Take a moment to
review these
cornerstone elements
of our culture...
*Our mission, vision,
values, and critical
success factors.*

January 2017

Organizational Performance



- The foundation of the organization is our Mission, Vision and Values.
- Critical Success Factors of People, Service, Quality & Safety, Financial, and Growth support the pillars of a High Reliability Organization: Leadership, Safety, and Robust Process Improvement
- The concepts of Patient and Family-Centered Care rest on our ability as an organization to fulfill all the elements that make up our corporate “home”.



NORTH MISSISSIPPI
MEDICAL CENTER

North Mississippi High Reliability System



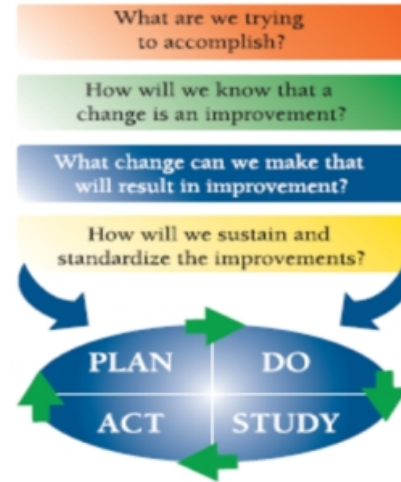
PLAN

- Recruit team. Identify roles and responsibilities. Set a timeline and meeting schedule.
- Draft an aim statement. Try to answer the questions located in the model.
- Describe the current context and process (brainstorm, go and see, SWOT analysis, flow chart).
- Describe the problem.
- Analyze causes (using tools such as control charts, fishbone, and flow charts).
- Develop alternatives (choose an alternative or a few alternatives that will help reach your objective).
- Develop an action plan (include resources and a timeline).

STUDY

- Use your aim statement and data to determine:
 - Did your plan result in an improvement?
 - Was the action worth the investment?
 - Do you see trends?
 - Were there unintended side effects?

Model for Improvement



DO

- Start implementing your action plan (pilot).
- Collect evaluation data as you go by using tools such as check sheet, flowchart or run charts.

ACT

- Reflect on plan and outcomes, then standardize.
- Communicate accomplishments to internal and external customers.
- Take steps to preserve your gains and sustain your accomplishments.
- Conduct additional PDSA cycle when needed.

Robust Process Improvement is more than just one action.

Please review the elements of our PI Model in the graphic:

- Plan
- Do
- Study
- Act

All NMHS employees are involved in PI. Your supervisor can tell you more about PI initiatives in your work area.

Welcome to North Mississippi Health Services

Now you will review several sections of information that must be covered before you can begin any work within our organization.

Remember this Fast Track Packet may only be a part of your onboarding experience depending on your job status with NMHS.

Contact information is provided for each respective area, in the event you have additional question(s), at the conclusion of the packet.

Thank you in advance for your careful attention to the content of this information packet!



Infection Control-Back to the Basics

3 Major Components of Infection Prevention:

- Hand Hygiene
- Cleaning of Equipment
- Isolation Precautions
 - Standard, previously called Universal Precautions
 - Transmission Based Precautions
 - Airborne
 - Droplet
 - Contact

Good Hand Hygiene

- Hand Hygiene is the single most important method by which to prevent the spread of germs.
- Alcohol-based foams or gels are becoming more popular and are thought to kill up to 99% of germs.



Monitoring Hand Hygiene

- Software is “Targeted Solution Tool”
 - available in limited areas of the system
- Observers or “Secret Shoppers”:
 - Observe for compliance on entrance and exit of patient areas
 - Evaluate for barriers to hand hygiene to improve compliance

Artificial Nails

- Artificial nails such as acrylics, gels, or silks have contributed to infection



- In patient care areas:
Nail polish is NOT allowed
Do NOT wear anything except
your natural nail



3 Types of Isolation



**Refer to CBT and organizational policies for details*


**Airborne
Precautions**

-  **MASK**
(Staff N95)
-  **GOWN**
-  **KEEP DOOR
CLOSED**

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MEDICAL CENTER**

**Droplet
Precautions**

-  **MASK**
-  **GOWN**

 **NORTH MISSISSIPPI
MEDICAL CENTER**

**Contact
Precautions**

-  **GOWN**
-  **GLOVES**
-  **DEDICATED
EQUIPMENT**

 **NORTH MISSISSIPPI
MEDICAL CENTER**

It is your personal responsibility to use Standard Precautions for Hand Hygiene, *every patient, every time:*

- BEFORE and AFTER ANY patient contact
- BEFORE and AFTER glove use
- Any time the hands are VISIBLY soiled
- MOST IMPORTANT personal action we can take to prevent infection – both in clinical and support areas!



For Patient Care Areas...

Standard Precautions: Gowns

- Blue is used when there is potential for splashing of blood and/or body fluids.



- Yellow is used for general isolation.



For Patient Care Areas...

Standard Precautions: Gloves

- Nitrile gloves are used – make sure hands are completely dry before applying
- Must be changed between patients
- Must be changed between procedures



For Patient Care Areas...

Standard Precautions: Face Shields

- Used for the protection of the eyes, nose, and mouth
- Remember, it only takes a moment more to be safe!
Protect yourself from blood and body fluids.



Hand Hygiene and PPE

(personal protective equipment)

- Perform hand hygiene immediately after removing PPE
- If hands become visibly contaminated during PPE removal, wash hands before continuing to remove PPE
- Wash hands with soap and water or use an alcohol-based hand rub
- In rooms which have a sign “soap and water only”, you should only use soap and water, NOT liquid hand sanitizer

Negative Pressure Room Locations at NMMC-Tupelo

- Refer to policy as to which rooms
- Portable HEPA available in other areas
- Respiratory Therapy must be contacted to set up all portable HEPA units
- At community hospitals, check with your Infection Control nurse



Approved Disinfectant Products

- Oxivir TB: disinfectant wipe which should remain on equipment for a minimum of 1 minute



- Dispatch: A hypochlorite wipe approved for Clostridium difficile and should remain wet for a minimum of 3 minutes



Waste Disposal

Red
(Medical)



Blue
(Linen)



White
(General)



Infection Control...

It's Everyone's Business



And it's in **YOUR**
hands!

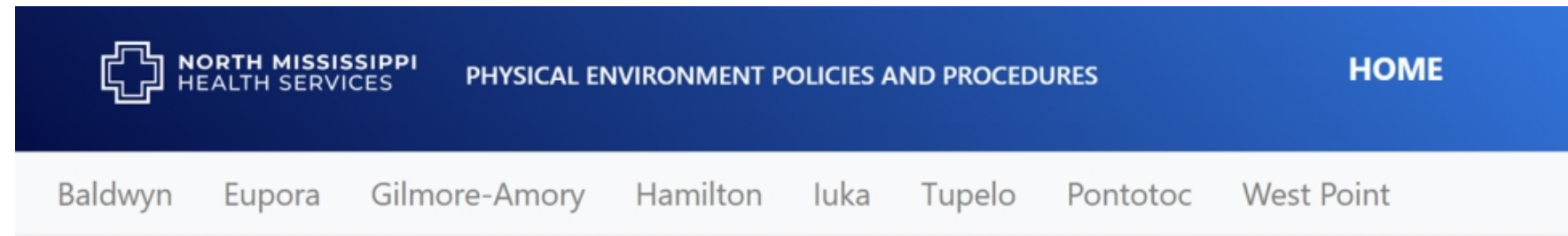
Safety Orientation

Thomas Walker
NMHS Safety Manager
662.377.4283 office
thomas.walker@nmhs.net



Intranet Demo

- INTRA (inside) NET (network) – like the internet but only available internally - on NMHS computers
- Vast resource of information on every aspect of NMHS! Intranet pages for all community hospitals, corporate departments, all NMMC-Tupelo departments, and more!



**North Mississippi Health
Services
Physical Environment**



Safety on the Intranet



NORTH MISSISSIPPI
HEALTH SERVICES

PHYSICAL ENVIRONMENT POLICIES AND PROCEDURES

HOME

Baldwyn

Eupora

Gilmore-Amory

Hamilton

Iuka

Tupelo

Pontotoc

West Point

Click on the location to access information about Emergency Management, FEMA, Fire Prevention, Hazard Management, Inclement Weather Conditions, N95 Fit Testing Information, and Online Safety Data Sheets...among many additional safety resources!

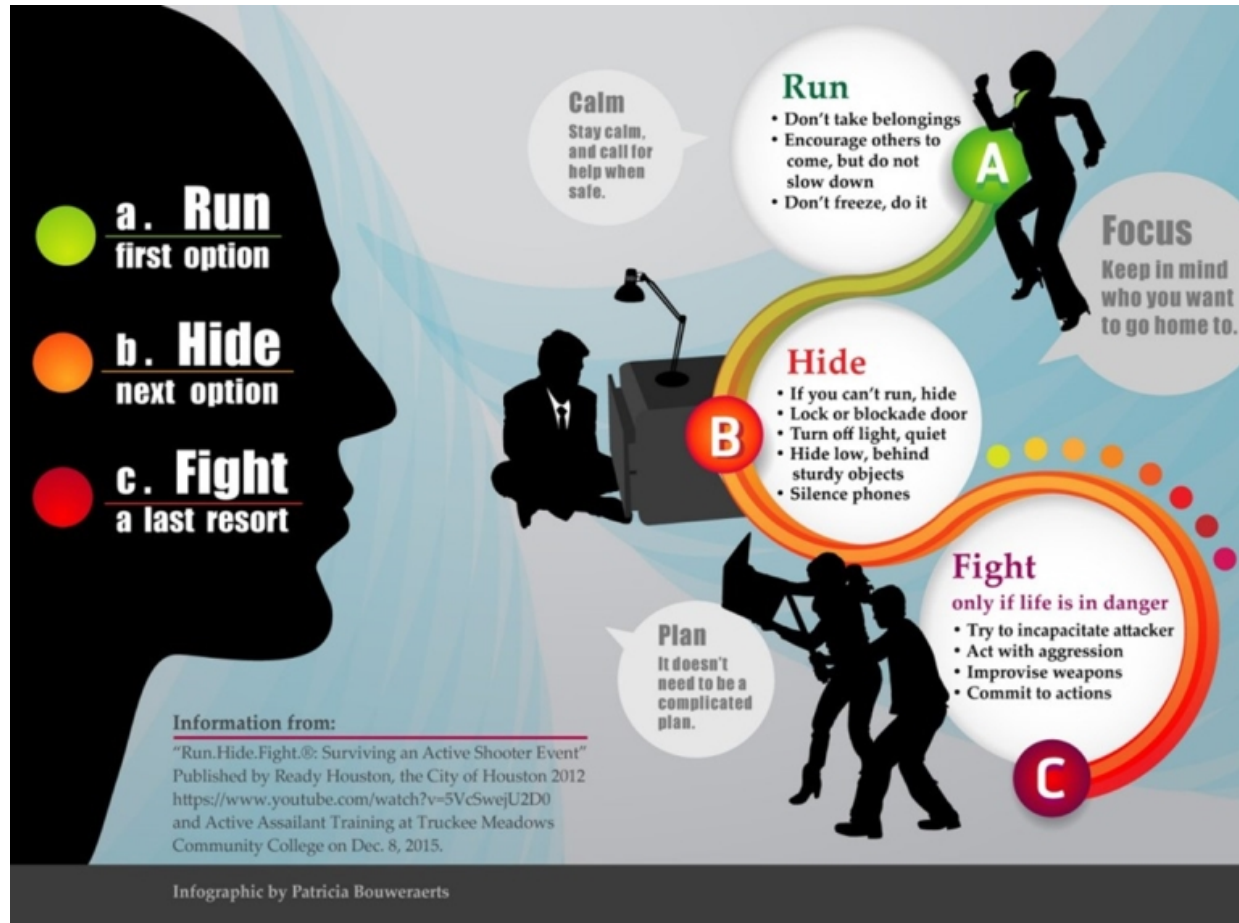
Codes at NMHS Facilities:

Review with your supervisor and ask questions about on how to use codes appropriately...

CODE RED	Fire
CODE BLUE	Patient Resuscitation
CODE GREEN	Emergency Disaster
CODE YELLOW	Hazardous Spill
CODE BLACK	Bomb Threat
EMERGENCY SECURITY ALERT	Active Aggressor
CODE SECURE	Security Notification
CODE ADAM	Infant/Child abduction
CODE GRAY	Inclement Weather

Emergency Security Alert

Also know as “Active Aggressor” - Review the plan below and know how to *run, hide & fight!*



Facility Fire Plan

-Code Red-

Dial 60 and RACE for On-site

Dial 911 for off-site:

- Rescue
- Alarm
- Contain
- Extinguish



Fire Prevention Provisions

- Comprehensive written facility fire plan
- Inspection and testing of fire systems is routine
- Required *fire safety ratings are* on all draperies, furniture, decorations, wastebaskets, etc.
- Fire drills – 1 per shift, per quarter
- Lateral evacuation, *defend in place philosophy*
- Annual educational requirement for all employees on this topic

Emergency Management

-Code Green-

- Level 1
 - Which is the stand-by level and is dealt with only by those staff members already on duty
 - Command post forms / NIMS compliance
- Level 2
 - Which establishes the Labor Pool for nursing in the Nursing Coordinator's office and is a liaison with the command post
- Level 3
 - Which is the most extreme level requiring all hospital personnel to be available for duty and involves outside agencies (Red Cross, HAZMAT Team, National Guard)

Bomb Threat Procedure

- Keep the caller talking while alerting someone nearby
- Notify Administration, Director of Security and Director of Safety
- Let the caller know that detonation will cause injury or death to patients and families












Hazardous Materials and Waste

- Comprehensive written plan available
- SDS (Safety Data Sheets) – ask your supervisor about any onsite concerns
- Container labeling required
- Identifying/having a working knowledge of hazardous workplace chemicals is essential
- Annual education provided



HCS Pictograms and Hazards

Health Hazard  <ul style="list-style-type: none"> • Carcinogen • Mutagenicity • Reproductive Toxicity • Respiratory Sensitizer • Target Organ Toxicity • Aspiration Toxicity 	Flame  <ul style="list-style-type: none"> • Flammables • Pyrophorics • Self-Heating • Emits Flammable Gas • Self-Reactives • Organic Peroxides 	Exclamation Mark  <ul style="list-style-type: none"> • Irritant (skin and eye) • Skin Sensitizer • Acute Toxicity (harmful) • Narcotic Effects • Respiratory Tract Irritant • Hazardous to Ozone Layer (Non-Mandatory)
Gas Cylinder  <ul style="list-style-type: none"> • Gases Under Pressure 	Corrosion  <ul style="list-style-type: none"> • Skin Corrosion/ Burns • Eye Damage • Corrosive to Metals 	Exploding Bomb  <ul style="list-style-type: none"> • Explosives • Self-Reactives • Organic Peroxides
Flame Over Circle  <ul style="list-style-type: none"> • Oxidizers 	Environment (Non-Mandatory)  <ul style="list-style-type: none"> • Aquatic Toxicity 	Skull and Crossbones  <ul style="list-style-type: none"> • Acute Toxicity (fatal or toxic)



Hazard Communication Standard Pictogram

Know your symbols!

Example:

Safety Data Sheet (SDS) section 1



SAFETY DATA SHEET

Issuing Date January 5, 2015

Revision Date June 12, 2015

Revision Number 1

1. IDENTIFICATION OF THE SUBSTANCE/PREPARATION AND OF THE COMPANY/UNDERTAKING

Product identifier

Product Name Clorox® Regular-Bleach₁

Other means of identification

EPA Registration Number 5813-100

Recommended use of the chemical and restrictions on use

Recommended use Household disinfecting, sanitizing, and laundry bleach

Uses advised against No information available

Details of the supplier of the safety data sheet

Supplier Address

The Clorox Company
1221 Broadway
Oakland, CA 94612

Phone: 1-510-271-7000

Emergency telephone number

Emergency Phone Numbers

For Medical Emergencies, call: 1-800-446-1014
For Transportation Emergencies, call Chemtrec: 1-800-424-9300

Example:

Safety Data Sheet (SDS) section 2

2. HAZARDS IDENTIFICATION

Classification

This chemical is considered hazardous by the 2012 OSHA Hazard Communication Standard (29 CFR 1910.1200).

Skin corrosion/irritation	Category 1
Serious eye damage/eye irritation	Category 1

GHS Label elements, including precautionary statements

Emergency Overview

Signal word	Danger		
Hazard Statements			
Causes severe skin burns and eye damage			
Causes serious eye damage			
			
Appearance	Clear, pale yellow	Physical State	Thin liquid
		Odor	Bleach

Precautionary Statements - Prevention

Wash face, hands and any exposed skin thoroughly after handling.

Wear protective gloves, protective clothing, face protection, and eye protection such as safety glasses.

Precautionary Statements - Response

Immediately call a poison center or doctor.

If swallowed: Rinse mouth. Do NOT induce vomiting.

If on skin (or hair): Take off immediately all contaminated clothing. Rinse skin with water.

Wash contaminated clothing before reuse.

If inhaled: Remove person to fresh air and keep comfortable for breathing.

Specific treatment (see supplemental first aid instructions on this label).

If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.

Example:

Safety Data Sheet (SDS) Section 3

4. FIRST AID MEASURES

First aid measures

General Advice

Call a poison control center or doctor immediately for treatment advice. Show this safety data sheet to the doctor in attendance.

Eye Contact

Hold eye open and rinse slowly and gently with water for 15 - 20 minutes. Remove contact lenses, if present, after the first 5 minutes, then continue rinsing eye. Call a poison control center or doctor for treatment advice.

Skin Contact

Take off contaminated clothing. Rinse skin immediately with plenty of water for 15-20 minutes. Call a poison control center or doctor for treatment advice.

Inhalation

Move to fresh air. If breathing is affected, call a doctor.

Ingestion

Have person sip a glassful of water if able to swallow. Do not induce vomiting unless told to do so by a poison control center or doctor. Do not give anything by mouth to an unconscious person. Call a poison control center or doctor immediately for treatment advice.

Protection of First-aiders

Avoid contact with skin, eyes, and clothing. Use personal protective equipment as required. Wear personal protective clothing (see section 8).

Most important symptoms and effects, both acute and delayed

Most Important Symptoms and Effects

Burning of eyes and skin.

Indication of any immediate medical attention and special treatment needed

Notes to Physician

Treat symptomatically. Probable mucosal damage may contraindicate the use of gastric lavage.

Chemical Spill Response

- Know your chemicals!
- Ask questions before any action is ever needed!

Then, safety first...

- Evaluate and contain the spill
- Attend to any first aid needs
- Notify the Director of Safety, Environmental Services Director, and Facilities Director
- Remain at scene until the Response Team arrives



Clinical Equipment Management

- Be aware of proper equipment function
- When a device does not operate properly replace it, taking into consideration the needs of the patient
- Report equipment malfunctions through the *WorxIQ work order system* or call **Biomed at 662-377-3032**
- If the equipment is portable, you can deliver it to Biomedical Services Clinical Division at NMMC Tupelo
- The Biomedical Services Department will return the equipment to the owner facility/department along with notification of repair

Secure Environment

- Security will be involved in the following type of incidents:
Contact 662-377-3064 for site specific details
- Missing Patients
- Loss, Theft or Vandalism
- Vehicular Accidents
- Threats to Persons or Facility
- Disruptive Patients, Employees or Visitors
- Fires or Disaster Management
- Forensic Patient Management



Facility Operations Work Request

Health Services: Submitted through WorxIQ or telephone

- NMMC-Tupelo 377-3022
 - Baldwin
 - FMC
 - Home Care
- NMMC – Eupora (ext.303) 258-6221
- NMMC Gilmore-Amory 256-6288
- NMMC – Hamilton (205) 921-6365*
- NMMC - Iuka 423-4514
- NMMC - Pontotoc 488-7673
- NMMC - West Point 495-2326



**All Other Area Codes - 662*

Electrical Safety

- No extension cords allowed
- Limited use of power strips & not allowed in patient care areas
- No heaters in patient care areas
- No personal heating items (candle warmers, crock pots, personal coffee makers, sandwich press, etc.)

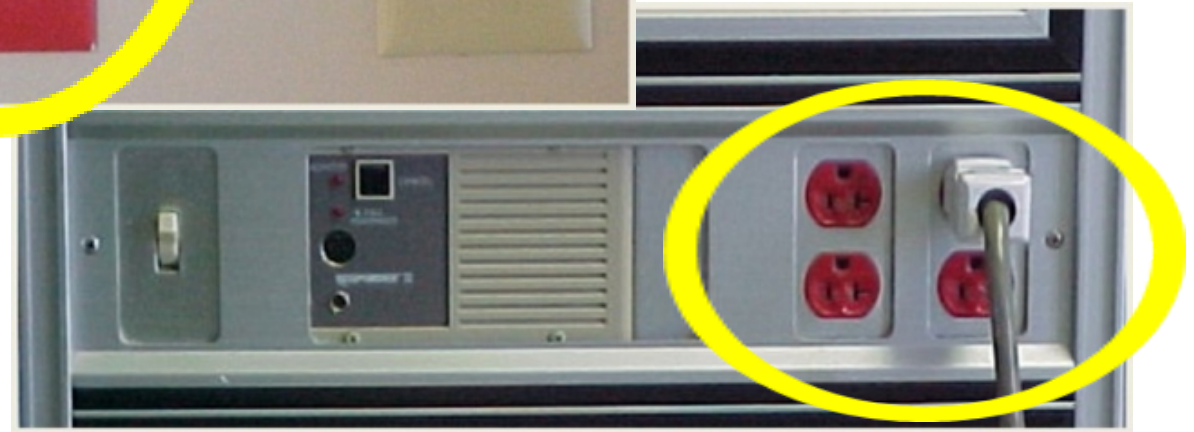
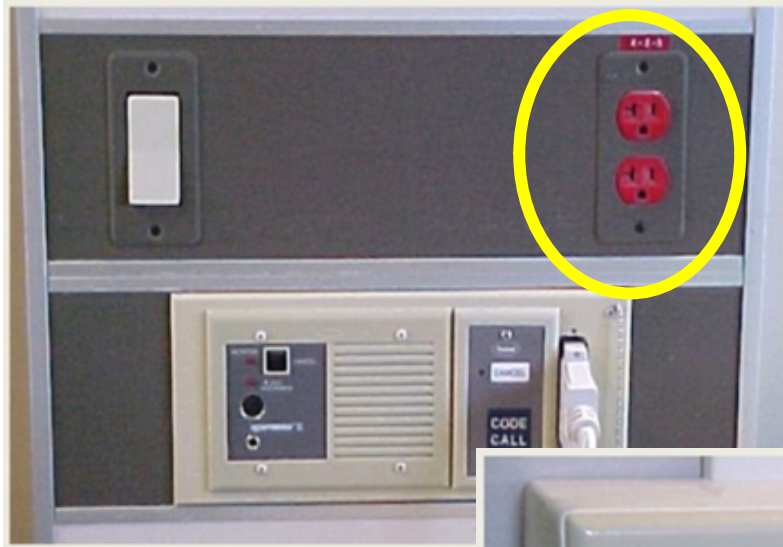


Red Receptacles

Those electrical and/or switch covers designating electrical circuits which are on emergency power. Do not block access or plug in non-essential items.



Patient Room Receptacles & Switches



Radiation Hazards (if applicable)

Radiation causes microscopic damage to living tissue which can result in skin burns at high exposures (known as "tissue effects") and statistically elevated risks of cancer at low exposures



Shielding apron should be .25 mm thick lead equivalent.

Magnetic Dangers



These metal items were taken into an area where a strong magnetic field existed in the equipment. What you see are items drawn into machines when they were turned on.



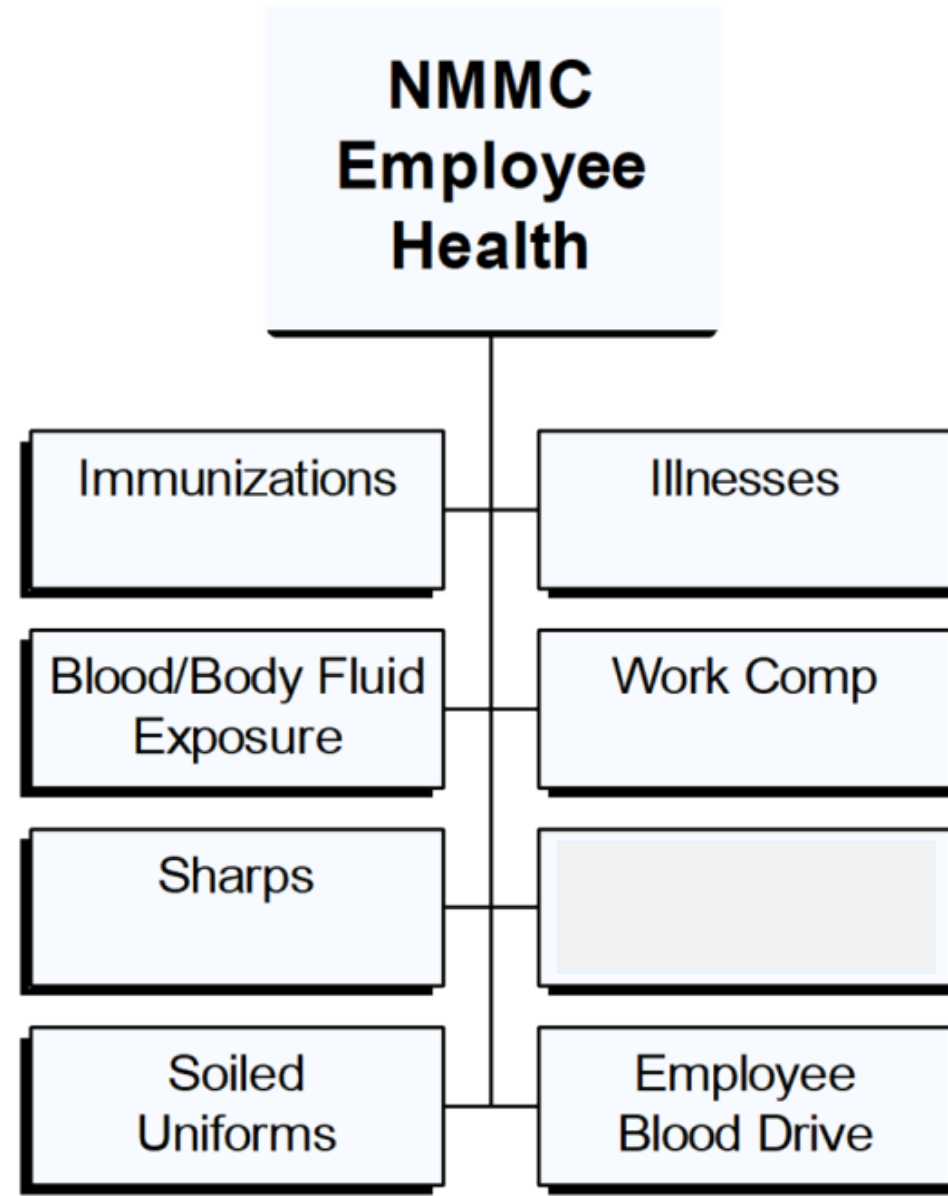
Imagine the possible damage to a human being who was placed inside these machines for testing when this occurs...

Employee Health



- Health Evaluations
- Maintains health records of employees
- Assists in infection prevention
- Conducts Criminal History Performs Record Checks
- Provides Occupational Safety & Health Administration
- Adheres to guidelines set by Center for Disease Control

Employee Health
Services and Reference
Points for Any
Questions...



Immunizations/Injections Available

- Tuberculin Skin Test
- Measles, Mumps, Rubella Vaccine
- Tetanus/Diphtheria (TDaP)
- Hepatitis A Vaccine
- Hepatitis B Vaccine
- Chicken Pox Vaccine
- Influenza Vaccine
- Covid-19



Employee Illness Guidelines

- Employees who become ill while on duty should report to Employee Health for evaluation and/or treatment.
- Employees missing three or more consecutive days due to illness, surgery, or FMLA must have a written release from their healthcare provider and report to Employee Health upon returning to work.



Worker Compensation

- NMHS is covered under the Mississippi and Alabama Worker Compensation Acts and is self insured
- Employee Occurrence Report must be completed and submitted to Employee Health within 24 hrs after occurrence
- Employee Health will treat and refer as necessary
- All physician excuses must be presented to Employee Health



Needle Stick & Prevention Act

(OSHA April 2001)

- Employers must select and implement appropriate engineering controls to reduce or eliminate employee exposure
- Employees responsible for direct patient care must be involved in evaluating all new safety devices
- Product Evaluation Committee continually updates new safety devices as they are available
- Process includes a confidential *sharps injury log* that must be maintained

Post Exposure Evaluation

- Administer First Aid
- Notify Employee Health
- Complete Employee Occurrence Report
- Do Employee/Patient evaluation
- Is a Confidential process
- Follow Up Testing may include HIV, Hepatitis B, Hepatitis C, RPR, Tetanus/Diphtheria, HBIG, Hepatitis B Vaccine, HIV Prophylactic medications

Soiled Uniforms or Clothing

- Complete Employee Occurrence Report
- Report to Employee Health or, after hours, notify Security
- Know that Employee Health will provide you with scrubs and send your clothing to cleaners to be laundered
- Return loaned scrubs to retrieve your articles of clothing

NMHS Legal Services:

Bruce J. Toppin, J.D., M.H.A.

NMHS CLO & PO

662.377.4229 (office)

662.377.3990 (fax)

662.213.4043 (cell)

btoppin@nmhs.net

662.377.4882 (Nancy Corby)

James P. Stanzell, J.D.,

LL.M., CHC, CHPC

NMHS CCO & Asst PO

662.377.4148 (office)

662.377.3990 (fax)

662.397.9188 (cell)

jstanzell@nmhs.net

662.377.3768 (Judy Cook)

WEBSITE: <http://iwww.nmhs.net/ogc/>

What is PHI?

- Protected (Personal) Health Information (PHI) is individually identifiable information in any form or medium that relates to the past, present, or future physical or mental health or condition of a patient.
- Data elements include:
 - DOB Date of Birth
 - SS# Social Security Number
 - DOS Date of Service (of procedure or treatment)
 - Address
- Can be Written, Verbal, or Electronic

TPO

- Medical records should only be accessed for three (3) reasons:
 - Treatment
 - Payment
 - Operations

Don't be curious about information you do not need access to as a part of your job!

“Minimum Necessary”

- Privacy Rule – reasonable efforts to limit the use or disclosure of, and request for PHI, to the *minimum necessary* to accomplish the intended purpose
- Staff’s access to records is limited to the patient(s) they are actively treating

NMHS Penalties

- Privacy Officer may terminate computer access codes and/or may require remedial training for violations
- HR follow-up may result in disciplinary action up to, and including, termination
- Can also include civil/monetary penalties and even criminal penalties

Top 10 Times PHI is tempting to access for the *wrong reason or misuse...*

Checking on...

- Spouse, ex-spouse, or soon-to-be ex-spouse
- Family member or soon-to-be ex-family member
- Family records – You and your kids
- Co-workers
- Friends & neighbors
- The “church member” everyone knows
- Social media “friends” & cell phone “text buddies”

Misusing by...

- Sending a text with PHI or MD orders
- Leaving your computer unsecured or sharing your code/password
- Including other inappropriate information or comments in emails

Rule of Thumb...

- When faced with a compliance or ethical decision, ask yourself:
 - Is it legal?
 - Does it comply w/ NMHS policy?
 - Is it consistent with our Mission, Vision, and Values?
 - Could it harm patients, employees, MDs, and/or visitors?
 - Am I being fair and honest?

If you know it's wrong, Don't Do It!

If you're not sure... Ask Before You Act!

Primary Areas of Compliance Focus

- Quality/Patient Care – Hospital & Clinic Settings
- Physician Relationships
- Vendor Relationships
- Clinical Documentation, Coding, Billing, and Reimbursement
- Conflict of Interest
- Emergency Department
- Patient Privacy

Contact Information

- NMHS Compliance Hotline (888) 246-2808
- Chief Compliance Officer (662) 377-4148
- General Counsel/Privacy Officer (662) 377-4229
- Employment Services (662) 377-3061
- Compliance Liaisons
Clinic Community Hospital & Supervisors

NMHS allows
No Retaliation &
No Intimidation

of anyone who reports a
compliance issue of any kind!

Why Do We Care?

✓ Right Thing

✓ Right Time

✓ Every Time

**Even when no one else is
looking...**

Contact Information Summary

Infection Control

Julie McCord, RN, MSN, NP-c, CIC- System Dir. of Infection Control 377.3603

Miki Gould, MHA, BS, MLT(ASCP), RN, CIC- System Assist. Director of IC

Heather Bowen, RN, MSN, CPHQ- System Dir, Organizational Performance 377.2175

Infection Preventionist:

Madison Willingham – CLABSI, Hand Hygiene, Policy & Procedure, Env. of Care, Isolation, & Reportables

Angela Curtis – CAUTI, MRSA, Cdiff, Isolation, & Reportables

Toni Huddleston– Surgical Site Infections, Construction, HL Disinfection, Isolation, & Reportables

Community Hospital Infection Preventionist:

Angie Lewis & Danielle Livingston – Northern Region (Hamilton, Iuka, West Point)

Jennifer Roberts– Baldwyn Nursing Facility

Karie Brown & Maggie Winter – Southern Region (Gilmore Amory, Eupora, Pontotoc)

Safety

Thomas Walker 377.4283

Contact Information Summary

Employee Health

Main Unit Number
377.4107

FMLA	377.1386
Work/Comp	377.7028
Eupora	258.9359
Gilmore-Amory	256.6085
Hamilton	205.921.6483
Iuka	423.4077
Pontotoc	488.7736
West Point	495.2379

Human Resources

VP of Human Resources Kim Warner	377.4514
Director of Benefits & Comp. Jenny Grimes	377.3419
Benefits Manager Susie Chunn	
377.1386	
Talent Acquisition Director Tawanda Johnson	377.3062
TA Recruiter Teresa Norfleet	377.3068
TA Recruiter Rhonda Newman	
377.1384	
TA Recruiter Kate Roberts	377.1385
TA Recruiter Anna Crudup	377.1286
TA Recruiter Jeff Williams	377.8223
TA Recruiter Chessie Womack	
377.3217	
TA Recruiter Leslie Byars	377.1597
Eupora	258.6221
Gilmore-Amory	257-6780
Hamilton	205.921.6275
Iuka	423.4530
Pontotoc	488.7684
West Point	495.2339
NMMCI	377.5050

NMHS Network Access

You have likely received an e-mail from rasautomation@nmhs.net by now in your personal e-mail account you provided to your HR Recruiter.

This e-mail is encrypted because the content includes your confidential log-in information. To access your log-in information, when prompted, please type in your personal e-mail address and create a password—DO NOT use your password for your e-mail account! Follow the directions as they appear.

You MUST access an NMHS network computer to log-in with your credentials given through Azure, listed as follows.

Directions to Register with Azure:

1. Go to: <https://passwordreset.microsoftonline.com/>
2. Sign in with the username and temporary password (UserName: **27137** and Password: **f2yEm7gh**)
3. **Note:** Password requirements (Upper Case, Lower Case, Number, at least 8 characters, No Special Characters)
4. Once you login you will be prompted to enter your temporary password once again and then enter your new password of your choice. Take care to remember this password because you will use it to access all computer systems and applications at NMHS.
5. You will be prompted to enter more information, Click Next.
6. Select Authentication Phone, select your Country and enter your phone number to register your account. Choose either Text or Call and click next. After testing authentication number click next.
7. Select the method of 2 factor authentication which you like best and click save.

If there are any issues logging into your account, please contact the helpdesk at 662-377-2240.



Thank you
for reviewing this

Fast Track Orientation
Information Packet!

